



**BANGALORE METRO RAIL CORPORATION LIMITED**  
(Joint Venture of Govt. of India & Govt. of Karnataka)  
III Floor, BMTC Complex, K.H. Road, Shanthinagar,  
Bengaluru- 560027

Notification No. BMRCL/HR/0008/PRJ/2024

Date: 21.09.2024

**NOTIFICATION FOR CONTRACT APPOINTMENT / ON DEPUTATION**

BMRCL invites applications from qualified and experienced officers (serving or retired) for appointment for the following positions in the Project and O&M Wing. The appointment will be on Contract / Deputation basis.

Designation / Post	No. of Posts
General Manager (F&A)	3
Additional General Manager (F&A)	1
Deputy General Manager(F&A)	6
Senior Manager (F&A)	2
Manager (F&A)	2
Assistant Manager (F&A)	6
<b>Total</b>	<b>20</b>

Last date for receipt of on-line applications is 16/10/2024 and for receipt of signed print copy along with supporting documents is 04.00PM on 22 /10/2024.

For details regarding eligibility criteria, salary, application process and other information, please visit our website: [www.bmrc.co.in](http://www.bmrc.co.in) / Career Section

Sd/-  
General Manager (HR)



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**NOTIFICATION FOR CONTRACT APOINTMENT / ON DEPUTATION**

Bangalore Metro Rail Corporation Limited, a Joint Venture of Government of India and Government of Karnataka, is a Special Purpose Vehicle (SPV) entrusted with the responsibility of implementing the Metro Rail Project in the city of Bengaluru.

BMRCL invites applications from eligible candidates on contract basis or deputation basis from Metro Rail Companies / CPSU's / PSU's/ other Government departments subject to meeting Qualification, experience and age, as on the notification.

**I. NAME OF THE POST, NO OF THE POSTS AND AGE LMIT:**

Designation / Post	No. of Posts	Age limit as on the notification		
		Serving candidates	Retired Candidates (Above 60 years)	On Deputation
General Manager (F&A)	3	55 Years	62 Years	55 Years
Additional General Manager (F&A)	1	50 years		
Deputy General Manager (F&A)	6	48 Years		
Senior Manager (F&A)	2	45 Years	NA	NA
Manager (F&A)	2	43 Years	NA	NA
Assistant Manager (F&A)	6	35 Years	NA	NA

## II. QUALIFICATION AND EXPERIENCE:

Designation/ Post	Academic & Professional Qualification	Experience as on the last date of the application
General Manager	Graduate from a recognized university (regular full-time course) with professional qualifications like Chartered Accountant (CA) / Cost Accountant (CMA)	Should have total post qualification executive service of not less than 23 years' experience in handling Finance & Accounts in a Metro Rail Company / PSU/ Large infrastructure Company.  Candidates working in not below the IDA pay scale of Rs.1,00,000 – 2,60,000 or equivalent pay scales/ranks for a period of minimum 3 years
Additional General Manager	Graduate from a recognized university (regular full-time course) with professional qualifications like Chartered Accountant (CA) / Cost Accountant (CMA)	Should have total post qualification executive service of not less than 18 years' experience in handling Finance & Accounts in a Metro Rail Company/ PSU/ Large infrastructure Company.  Candidates working in not below the IDA pay scale of Rs.90,000 – 2,40,000 or equivalent pay scales/ranks for a period of minimum 3 years.
Deputy General Manager	Graduate from a recognized university (regular full-time course) with professional qualifications like Chartered Accountant (CA) / Cost Accountant (CMA)	Should have total post qualification executive experience of not less than 16 years' experience in handling Finance & Accounts in a Metro Rail Company/ PSU/ Large infrastructure Company  Candidates working in not below the IDA pay scale of Rs. 70,000 – 2,00,000 or equivalent pay scales/ranks for a period of minimum 3 years
Senior Manager (F&A)	Graduate from a recognized university (Regular full – time course) with professional qualifications like Chartered Accountant (CA) / Cost Accountant (CMA)	Should have total post qualification executive service of not less than 14 years' experience in handling Finance & Accounts in a Metro Rail Company/ PSU/ Large infrastructure Company.  Candidates working in not below the IDA pay scale of Rs.60,000 – 1,80,000 or equivalent pay scales/ranks for a period of minimum 3 years

<b>Designation/ Post</b>	<b>Academic &amp; Professional Qualification</b>	<b>Experience as on the last date of the application</b>
Manager (F&A)	Graduate from a recognized university (regular full – time course) with professional qualifications like Chartered Accountant (CA) / Cost Accountant (CMA)	Should have total post qualification executive service of not less than 12 years' experience in handling Finance & Accounts in a Metro Rail Company/ PSU/ Large infrastructure Company.  Candidates working in not below the IDA pay scale of Rs. 50,000 – 1,60,000 or equivalent pay scales/ranks for a period of minimum 3 years.
Asst. Manager (F&A)	Graduate from a recognized university (regular full – time course) with professional qualifications like Chartered Accountant (CA) / Cost Accountant (CMA)	Should have total post qualification executive service of not less than 8 years experience in handling Finance & Accounts in a Metro Rail Company/ PSU/ Large infrastructure Company.

**Note: BMRCL reserves the right to consider and call the candidates for the appropriate post advertised, based on the Pay scale / Salary / Position held in the present employment and No. of years of relevant post qualification experience, irrespective of the post the candidates have applied for.**

**III. GENERAL JOB DESCRIPTION FOR FINANCE AND ACCOUNTS WING OF BMRCL ARE AS UNDER:**

1. Compilation and maintenance of Books of Accounts including preparation of vouchers, authentication of vouchers before posting, monthly trial balance, etc.
2. Preparation of Bank Reconciliation Statements and verification of cash on hand.
3. Compilation of Quarterly and annual financial statements, Preparation of MIS, etc.
4. Treasury operations and Investment proposals.
5. Verification of complete documentation for accounting transactions Including journal entries.
6. Processing of land compensation payments and R&R packages.
7. Raising funds for the project including preparation of draft appraisal documents, Information Memorandum, dealing with multilateral / bilateral development banks, financial institutions, domestic banks, etc.
8. Budgeting and maintaining correspondence with Govt. of India and Govt. of Karnataka for release of funds.
9. Scrutiny of draft tender documents, evaluation of technical bids and financial bids.
10. Scrutiny of contractors bills for payment as per terms of contract II. Diligent processing of justifications for variations / deviations from the accepted contractual terms.

12. Developing appropriate systems, controls and procedures for simplification / automation of works, payments, etc.
13. Preparation of supporting documents and evidences in respect of matters referred to Arbitration / litigation.
14. Coordination with Internal Audit, Statutory Audit and CAG Auditors.
15. Maintenance and updating of all Bank guarantees.
16. Compilation and updating of information on various project related matters.
17. Other related matters like periodical review of adequacy of internal controls, internal checklist, integration of accounts with ERP or such other integrated system, etc.
18. Processing of administrative, establishment and other entitlement claims of the staff / contractors.
19. Continuous review of existing system and procedures for improvement.
20. All tax matters — Income tax, GST, Customs duty, etc.
21. Any other matter as may be required from time to time or assigned by officers.

**IV. ADDITIONAL REQUIREMENTS:**

1. Candidate well conversant with ERP environment, MS Office (mainly Excel) and system driven work processes will be given preference.
2. Should have thorough knowledge of IT Act, GST, Customs Act and IND AS.

**V. REMUNARATION AND ALLOWANCES:**

<b>Designation / Post</b>	<b>Consolidated Pay (Below 60 Years)</b>	<b>Retired Employees (Above 60 years )</b>	<b>On Deputation</b>
General Manager (F&A)	Rs. 2,06,250/-	₹ 2,10,693	Parent department pay plus deputation allowance.
Additional General Manager (F&A)	Rs. 1,84,000/-	₹ 1,61,798	
Deputy General Manager	Rs. 1,64,000/-	₹ 1,26,746	
Senior Manager (F&A)	Rs. 1,36,000/-	NA	NA
Manager (F&A)	Rs. 1,06,250/-	NA	NA
Assistant Manager (F&A)	Rs. 62,500/-	NA	NA
<b>Allowances</b>	GPA, GMC, Transport and applicable allowances as per prevailing Rules of the Company.	Transport and applicable allowance to the post as per the rules of the Company.	Transport and applicable allowance to the post as per the rules of the Company.

## **VI. PERIOD OF CONTRACT APPOINTMENT:**

1. The tenure of contract appointment will be initially for a period of 3 years for less than 60 years' and 1 year for candidates more than 60 years of age and will be extendable further based on performance and requirement.
2. The contract of appointment may be terminated by either side by giving 3 or 1 months' notice as the case may be or by paying the contractual remuneration of three or one month in lieu of notice period, if the circumstances so warrant

## **VII. CONDITIONS:**

1. BMRCL reserves the right to increase or decrease or cancel any or all vacancies.
2. The qualification criteria prescribed are minimum. Candidates possessing higher qualification/ experience may also apply.
3. Relevant experience means experience in Finance / Accounts / Audit / Contracts Management of similar Metro Rail companies / PSUs / Govt. departments / large infrastructure companies, at same level of designations advertised above / one level below. Internship / Article ship/ Apprenticeship will not be counted for experience purposes.
4. Candidates with knowledge of Kannada will be given preference over others.
5. Candidates with good character and background only will be considered. Further BMRCL reserves the right for verification of certificates furnished by the selected candidates at any time after selection, and if it comes to BMRCL's notice that the selected candidate has falsified or submitted fraudulent certificates for getting employed in BMRCL, he/she will be terminated without prior notice in addition to filing criminal case against them as per the law.
6. Internal candidates working in BMRCL who are desirous to apply for the post advertised should have completed a minimum of 3 -years of relevant experience as on the last date of submission of application in the immediate lower post/Grade and should submit the application through proper channel. In such cases minimum post qualification experience is not insisted.

## **VIII. GENERAL CONDITIONS:**

1. Candidates who have been shortlisted will only be called for written test / interview.
2. Mere possession of minimum qualification & experience does not confer any right to be called for interview/ selection.
3. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection / appointment shall be a disqualification.

**IX. PROCEDURE FOR SUBMITTING APPLICATION AND SELECTION PROCESS:**

1. Candidates (including deputationist) applying for any posts, need to apply online on or before 16.10.2024 and take a print out of the same and submit along with copies of all the relevant certificates, testimonials in support of qualification, experience and age prescribed for the post to BMRCL on or before closing date of the notification. Candidates who fail to send hard copy of the application along with relevant documents shall not be considered even though they have submitted application online. BMRCL reserves the right to conduct verification of certificates / antecedents of the candidates at any time.
2. Deputationist should also submit No Objection Certificate (NOC) in case of working in PSUs/State Government Central! Government Metro's etc.,.
3. The application of any candidate found to be submitted fabricated documents or making statements, which are false or incorrect or indulging in suppression of facts, attempting to use unfair means for the purpose of recruitment, will be liable for rejection.
4. The shortlisted candidates will be informed by email / SMS to appear for written test / Personal interview or Virtual interview as and when called, at their own cost.
5. No TA DA will be paid by BMRCL to the candidates for attending the interview.

**X. MISCELLANEOUS:**

1. BMRCL reserves the right to cancel the notified vacancies at its discretion and such decision will be final and binding on all.
2. BMRCL reserves the right to assess fitness or otherwise of the candidates selected.
3. BMRCL shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire recruitment process and journey.
4. Candidates are advised to apply well in advance to avoid last hour rush & technical glitches. BMRCL will not be responsible for any technical issues/ server problems.

**XI. LAST DATE FOR RECEIPT OF APPLICATIONS:**

Applications should be sent through Speed Post/courier to,

**General Manager (HR),**

Bangalore Metro Rail Corporation Limited,

III Floor, BMTC Complex, K.H. Road, Shanthinagar, Bengaluru 560 027

Superscribing the envelope as “**APPLICATION FOR THE POST OF \_\_\_\_\_**”.

Last date for receipt of on-line applications is 16/10/2024 and for receipt of signed print copy along with supporting documents is 04.00PM on 22 /10/2024.

While filling the online application, if you face any issues/ challenges kindly send us an e-mail ([helpdesk@bmrc.co.in](mailto:helpdesk@bmrc.co.in)) to resolve the issue.

Sd/-  
GENERAL MANAGER (HR)